

## Cheshire Network Action Group Meeting No 7

02/06/10

### Present:

Andy Garnett (Spectrum Striders RC), Bob Lynch (Macclesfield Harriers), Mike Cutler (South Cheshire Harriers), Martin Stirna (South Cheshire Harriers), Alan Parsons (Vale Royal AC), Dave Spencer (Warrington AC), Sarah Friday (England Athletics).

### Apologies:

Dennis Wall (West Cheshire), Eddie Gore (West Cheshire), Adrian Timmins (Warrington AC), Steve Matthews (Crewe & Nantwich), Dave Copsey (Vale Royal AC),.

The notes of our 6<sup>th</sup> meeting (21.04.10) have been distributed to all Cheshire Athletic Clubs, an article is in the Cheshire Newsletter, and all correspondence is on the Cheshire Website, as usual.

### Action Review:

All actions covered within agenda items below:

### Recruiting the Network Coordinator – Joint role with Merseyside network?

A joint role description has been agreed with the Mersey Network and an advert can be placed as soon as the County Sports Partnership (CSP) [Cheshire and Warrington Sports Partnership] have a Service Level Agreement in place to receive and manage the funds from EA/ McCain Networks. The draft SLA that they have produced is reviewed as the next item. Advert will be placed on free websites only (could cost up to £800 to be placed on Leisure management sites). Plan is to place by 6<sup>th</sup> June, closing date 25/06/10, short list with Merseyside in one meeting on 28/06/10, interviews w/c 1<sup>st</sup> or 8<sup>th</sup> July. All network members were happy to delegate selection and interviewing to AG/ interviewing panel. The contract for the selected person is to be 12 months with a quarterly performance review and an annual review after 9 months.

### Service Level Agreement with Cheshire and Warrington Sports Partnership

The draft received was considered. It does not make clear that half the funds for the Network Action Coordinator are coming from Mersey Network or how we access the EA funds. Also we believe that a laptop would be better provided as part of the CWSP service.

**Action 7.1** – Sarah to discuss SLA amendments with CWSP and circulate a revised draft asap.

### Network Constitution.

A simple constitution is required for the Network: title, aims, membership, voting and rules etc. General contents were agreed.

**Action 7.2** – AG to draft a constitution based on the discussions and circulate..

### Events Review:

- Club multi-event/ coaching day: Host Clubs have some concerns about finding resources and will have difficulty organising everything. It was agreed that this should be a task taken up by the Action Coordinator when they are in place. It was strongly mooted that a series of events, preferably 5, are important to yield any benefits to athletes and coaches. Bob agreed to organise the first event for October, but we need to be making progress if this is to succeed.

**Action 7.3**—Each host club (Macclesfield, Warrington AC, Vale Royal, West Cheshire and Crewe and Nantwich) is to confirm commitment, identify potential dates, and particularly identify any short falls in skills or officials that the Coordinator will need to seek from other network clubs, or the EA.

- Parlauf Running Event – Mike Cutler has spoken to Tom Annable and Bernie Jones about the event design but neither are able to commit to the organisation. Mike himself has a recently discovered health issue which will limit his involvement. After discussions of the event template, Alan agreed to run with this with a view to having an event on Wednesday 15<sup>th</sup> or 22<sup>nd</sup> September.

**Action 7.4**—Alan to plan Parlauf Event at Knights Grange - Mike to support where he can.

### AOB

- Sarah mentioned the Network Staff Development Day on 22/06/10 at Solihull. Mike Cutler agreed to go to represent the Network.
- Coaching Courses have been released under the new EA framework. Few are scheduled in the NW.

Next meeting to be 7.00pm Wednesday 28<sup>th</sup> July 2010 at the Lion Pub, Moulton, Northwich.

Andy Garnett (Volunteer Network Coordinator) 07/06/10